

COLUMN 1	COLUMN 2	COLUMN 3	COLUMN 4
<p>(1) Topic (one sentence description of the decision being sought)</p> <p>(2) Who will take decision</p> <p>(3) Give date or period within which decision is to be taken</p> <p>(4) Directorate contact (include e-mail and telephone)</p>	<p>(5) Principal Groups/Organisations to be consulted before decision is made</p> <p>(6) Method of consultation (external only [if applicable])</p>	<p>(7) Name of person(s) to whom representations can be made (e-mail/telephone)</p> <p>(8) When should they be made by (closing date)</p>	<p>(9) List background documents submitted to Cabinet/Cabinet Member in respect of the decision</p> <p>(10) Is this information unrestricted or exempt?</p> <p>(11) Date first entered in Notice</p>
<p>KEY 7/20/21</p> <p>(1) Award of Communal Cleaning Contract</p> <p>(2) Cabinet</p> <p>(3) 7 September 2020</p> <p>(4) Frank Thompson, Asset Manager – <a href="mailto:frank.thompson@dover.gov.uk">frank.thompson@dover.gov.uk</a>; 07740561018</p>	<p>(5) Not applicable.</p> <p>(6) Not applicable.</p>	<p>(7) Frank Thompson, Asset Manager – <a href="mailto:frank.thompson@dover.gov.uk">frank.thompson@dover.gov.uk</a>; 07740561018</p> <p>(8) 6 August 2020</p>	<p>(9) Cabinet report</p> <p>(10) Exempt</p> <p>(11) 7 August 2020</p>
<p><b>Brief Details of Item:</b> (Please provide information about the contents of this item and the reason for decision.)</p> <p>To agree the award of the communal cleaning contract for four years (with an option to extend for a further year).</p>			
<p><b>Deadline for Item:</b> (Please indicate the date and whether this is statutory, operational or to meet the requirements of another agency.)</p> <p>Operational – Cabinet approval will be needed following the evaluation of the final tender submissions for the communal cleaning contract in order to ensure that mobilisation can be met for 31 December 2020.</p>			